

New Gas Connections Enquiry Form

(Please complete this form in BLOCK CAPITALS)



Customer Name:	
Contact No:	Second Contact No:
Email Address:	
Please advise of if any vulnerable persons are present at the property:	

Site Address:	Correspondence Address:

Ownership: <i>(If Yes, please give details opposite)</i>	Owner	Contact Details
Is the road under private ownership? Yes <input type="checkbox"/> No <input type="checkbox"/>
Does someone else own the property? Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have a shared driveway? Yes <input type="checkbox"/> No <input type="checkbox"/>

Property Details: <i>(please tick all that apply)</i> New Build <input type="checkbox"/> Existing <input type="checkbox"/> Listed Building <input type="checkbox"/> <i>Approx completion date if new build:</i> Detached <input type="checkbox"/> Semi-detached <input type="checkbox"/> Terraced <input type="checkbox"/> Bungalow <input type="checkbox"/> Caravan <input type="checkbox"/> Flat <input type="checkbox"/> No. of bedrooms: <i>If property is a flat please state which floor:</i>	Service Route & Surface Types: Block Paving <input type="checkbox"/> Tarmac <input type="checkbox"/> Grass <input type="checkbox"/> Crazy paving <input type="checkbox"/> Paving Slabs <input type="checkbox"/> Please state any impediment to the service route <i>(a straight line perpendicular from the gas main)</i>
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Meter Location & Type: <i>(please tick all that apply)</i> Front of property <input type="checkbox"/> Side of property <2m <input type="checkbox"/> Surface Mounted <input type="checkbox"/> Multibox <input type="checkbox"/> Recessed <input type="checkbox"/> Internal <input type="checkbox"/> Meter required at time of connection? Yes <input type="checkbox"/> No <input type="checkbox"/>	Scope of work: Are you able to provide: Excavation, Backfill & Reinstatement Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(within private land only)</i> Perforated Ducting Yes <input type="checkbox"/> No <input type="checkbox"/>
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**Please note that ESP does not install recessed meter boxes. Recessed meter boxes will need to be pre-installed by the customer. Customers on medium pressure networks can only have a multibox termination position. See guidance notes for details.*

Expected Usage:		
Domestic <input type="checkbox"/> Commercial <input type="checkbox"/>	<i>If Commercial please state use (e.g. workshop)</i>	
	Appliance:	Use: (BTUs or kWh)
Cooking Yes <input type="checkbox"/> No <input type="checkbox"/>
Heating Yes <input type="checkbox"/> No <input type="checkbox"/>
Hot Water Yes <input type="checkbox"/> No <input type="checkbox"/>
Other (e.g. swimming pool)		

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Please provide sketches and photographs of the proposed meter location.

Example Sketch

Your sketch should include the following:

1. The name of the road and the road connected to it
2. Possible obstructions such as trees or drain covers
3. Property boundary lines
4. Proposed new meter position (with an M)
5. Your property in relation to neighbouring properties



Please Note:

- ESP will not lay service pipes under buildings
- The service route must take the shortest, most predictable route perpendicular from the gas main to a meter box on the nearest elevation to the main.
- A service can terminate no more than 2 metres along an adjacent elevation.
- A service cannot be laid to terminate at the rear elevation of the property to the main.

Your sketch:

If required, ESP can provide a network drawing which can be amended as necessary.

Declaration:

1. I have read the Guidance Notes enclosed
2. I have completed all fields on this form*
3. I understand that a gas meter cannot be fitted until a supply contract exists between the end user and a gas supplier.

Signature: _____

Print Name: _____

Date: _____

**Please note that failure to complete all fields may delay your application for a New Gas Connection*

Please return the completed form to:

ESP Utilities Group Ltd, Bluebird House, Mole Business Park, Leatherhead, Surrey, KT22 7BA

Alternatively, please email us at newconnections@espug.com

If you require advice or assistance on how to fill out this form please call 01372 587 500 (Mon-Fri, 8am – 6pm).