Gas Service Diversion & Alteration Enquiry Form (Please complete this form in BLOCK CAPITALS)



	ES PIPELINES			
Customer Name:				
Contact No: Second Contact No:				
Email Address:				
Please advise of if any vulnerable persons are present at the property:				
rease davise of it any value persons are present at the property.				
C'L. Add	Commendate Address			
Site Address:	Correspondence Address:			
Ownership: (If Yes, please give details opposite)	Owner Contact Details			
Decree of the court average at				
Does someone else own the property? Yes \(\Q_1\) No \(\Q_2\)				
Will the diversion affect 3^{rd} party land? Yes \square No \square				
Property Details: (please tick all that apply)	Scope of work:			
New Build ☐ Existing ☐ Listed Building ☐	Are you able to provide:			
	Excavation, Backfill & Reinstatement Yes 🔲 No 🚨			
Detached ☐ Semi-detached ☐ Terraced ☐	(within private land only)			
Bungalow	Perforated Ducting Yes 🗖 No 🗖			
No. of bedrooms:				
	Service Route & Surface Types:			
If property is a flat please state which floor:	Block Paving Tarmac Grass Grass			
	Crazy paving Paving Slabs			
Existing Meter Location & Type:	Is a new Meter Box required?			
Surface Mounted	No new box 🗖 Surface Mounted 🗖			
Recessed	Multibox□ Recessed □ Internal □			
Please note that ESP does not install recessed meter boxes. Recesse				
Customers on medium pressure networks can only have a Multibox of	external termination position. See guidance notes for details.			
Reason for Diversion & Other Information:				
Please include anything you feel is relevant to the works:				

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Example Sketch

STATION ROAD

Please provide sketches and photographs of the proposed meter location.

Your sketch should include the following:

- 1. Road Name
- 2. Additional features, such as garage, porch, conservatory and proposed building work
- 3. Existing meter position (with an X)
- 4. Proposed new meter position (with an M)
- 5. Measured length in (in metres) of distance from existing meter position to proposed meter position.

Please Note:

- ESP will not lay service pipes under buildings
- The new meter position must be on the nearest elevation to the nearest main or no more than 2 metres along an adjacent elevation.
- The meter position cannot be on the rear elevation of the property to the main.
- Written consent will be needed from the owner where a new service route crosses 3rd party land.
- Amended service routes will have to comply with industry standards.
- There are additional restrictions on the location of meters connected to a medium pressure network.

Your sketch:		

Declaration:

- 1. I have read the Guidance Notes enclosed
- 2. I have completed all fields on this form*

Signature:	Print Name:
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Date:

*Please note that failure to complete all fields may delay your application for a New Gas Connection

Please return the completed form to:

ESP Utilities Group Ltd, Bluebird House, Mole Business Park, Leatherhead, Surrey, KT22 7BA

Alternatively, please email us at meterworks@espug.com

If you require advice or assistance on how to fill out this form please call 01372 587 500 (Mon-Fri, 8am - 6pm).