



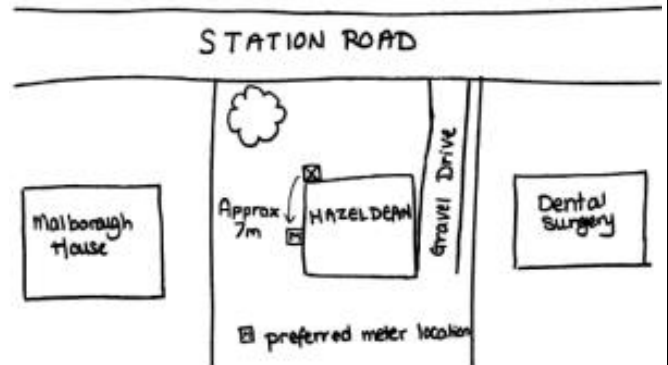
# Gas Service Diversion & Alteration Enquiry Form

Please provide sketches and photographs of the proposed meter location.

Example Sketch

Your sketch should include the following:

1. Road Name
2. Additional features, such as garage, porch, conservatory and proposed building work
3. Existing meter position (with an X)
4. Proposed new meter position (with an M)
5. Measured length in (in metres) of distance from existing meter position to proposed meter position.



**Please Note:**

- ESP will not lay service pipes under buildings
- The new meter position must be on the nearest elevation to the nearest main or no more than 2 metres along an adjacent elevation.
- The meter position cannot be on the rear elevation of the property to the main.
- Written consent will be needed from the owner where a new service route crosses 3<sup>rd</sup> party land.
- Amended service routes will have to comply with industry standards.
- There are additional restrictions on the location of meters connected to a medium pressure network.

**Your sketch:**

**Declaration:**

1. I have read the Guidance Notes enclosed
2. I have completed all fields on this form\*

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

*\*Please note that failure to complete all fields may delay your application for a New Gas Connection*

Please return the completed form to:

ESP Utilities Group Ltd, Bluebird House, Mole Business Park, Leatherhead, Surrey, KT22 7BA

Alternatively, please email us at [meterworks@espug.com](mailto:meterworks@espug.com)

If you require advice or assistance on how to fill out this form please call 01372 587 500 (Mon-Fri, 8am – 6pm).